



THURSFORD PARISH COUNCIL

Parish Clerk and RFO: Kerry Harris
89 The Street, Barney, Norfolk
Tel 01328 822583 email kerry_thursfordpc@yahoo.com

Dear Councillors

15th May 2023

You are summoned to the Annual Parish Council Meeting of Thursford Parish Council on Monday 22nd May 2023 at Thursford Methodist Church at 7pm

Kerry Harris, Parish Clerk

Agenda

1. Election of Chair – Sign Declaration of Office
2. Election of Vice-Chairman – Sign Declaration of Office
3. Welcome
4. To consider apologies and reasons for absence
5. To co-opt a new Councillor onto the Parish Council
6. To receive declarations of Interest and request for dispensations in any of the agenda items
7. To approve the Minutes of the Parish Council Meeting held on 13th March
8. Matters arising on the Minutes (for information only), not included on the agenda
9. Open forum for Public Participation
 1. Receive reports from NNDC Cllr Butofiker, NCC Cllr Aquarone if attending
 2. An opportunity for members of the public to raise questions or concerns
10. To discuss any planning matters
 - 1 PF/23/0491 - Erection of a self-build dwelling: New information - application withdrawn
 2. PF/22/0861 - Retention of mobile home on a permanent basis for use of equestrian yard manager Location: Lime Kiln Farm, Hindringham Road
 3. Planning applications since the close of the agenda
11. Financial and Governance Matters
 1. Agree the Internal Audit undertaken for y/e 31st March 2023
 2. Agree the signing of the Exemption Certificate for 2022/23
 3. Agree the Governance Statement for 2022/23 (AGAR Form 2)
 4. Agree the Accounting Statement for 2022/23 (AGAR Form 2)
 5. To note the dates of the Notice of Public Rights
 6. To adopt the General Power of Competence
 7. To agree the Cashbook and Payments List and Insurance Schedule
 8. To Approve Signatories to the Barclays and NS&I Bank Accounts
 9. To Approve the Grant Application from St Andrews
 10. To Approve the Asset Register
12. To note any Correspondence
13. To receive an update on the website
14. To review the charges for Thursford Cemetery
15. To receive an update on Thursford Cemetery
16. To Approve any action regarding the road next to the cemetery
17. To agree any action regarding the allotments
18. To receive an update on Highways Matters
19. To request contributions for the Tablet be sent to the Clerk before 25th May
20. To note date of next meetings, September 4 November 20
21. Any Other Business – for information only
22. To close the meeting

Attached: Minutes (March meeting), Internal Audit report, Annual Accounts, Annual Governance and Accounting forms Cashbook,