



# THURSFORD PARISH COUNCIL

Parish Clerk and RFO: Kerry Harris  
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13<sup>th</sup> November 2023

Dear Councillors

You are summoned to the Parish Council Meeting of Thursford Parish Council on Monday 20<sup>th</sup> November 2023 at the Conference Room, Thursford Exhibition at 7pm (**please note new venue**)

*Kerry Harris*, Parish Clerk

## Agenda

1. Welcome
2. To consider apologies and reasons for absence
3. To receive declarations of Interest and request for dispensations in any of the agenda items
4. To approve the Minutes of the Parish Council Meeting held on 4<sup>th</sup> September
5. Matters arising on the Minutes (for information only), not included on the agenda
6. Open forum for Public Participation
  - i. Receive reports from NNDC Cllr Butofiker, NCC Cllr Aquarone if attending
  - ii. An opportunity for members of the public to raise questions or concerns
7. To receive an update on Planning Matters
  - i. PF/23/1806 – Erection of 2-storey side/rear extension – 2 North Lane, Thursford, NR21 0BP application withdrawn
  - ii. Planning applications since the close of the agenda
8. Financial and Governance Matters
  - i. To agree the Cashbook and Payments List
  - ii. To Approve the budget and Precept for 2024 - 25
  - iii. To receive an update on the Barclays Bank Account
  - iv. To Approve the appointment of the Internal Auditor for the 2023 – 24 Financial Year
  - v. To review and Approve the following policies: Risk Management, Lone Worker, Reserves
9. To consider what the Parish Council can do to conserve and enhance biodiversity in the Parish
10. To receive an update on the website
11. To review and Approve flags for the Village Flagpole
12. To receive an update on Highways Matters
  - i. To receive an update on the drainage works near Balls Lane
13. To receive an update on Thursford Cemetery
  - i. To consider any action to the Ash trees
14. To receive an update from the Volunteer Working Party
15. To note any correspondence
16. To request contributions for the Tablet be sent to the Clerk before 29<sup>th</sup> November
17. To Approve a colour edition of the Tablet: Thursford's past in on photos
18. To note date and location of the meetings for 2024
19. Any Other Business – for information only
20. To consider excluding the public under the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the items to be discussed (1. Personnel; 2. Grass cutting contract)
21. To Approve an amendment to the Clerk's contract
22. To Approve the contractor for the Grass cutting contract for 2024 - 2027
23. To close the meeting

Attached: Minutes (September meeting), Cashbook, Budget report and spreadsheet, Policies: Risk Management, Lone worker, Reserves, photos of trees