



# THURSFORD PARISH COUNCIL

Parish Clerk and RFO: Kerry Harris  
89 The Street, Barney, Norfolk  
Tel 01328 822583 email Parishclerk\_thursford@yahoo.com

13<sup>th</sup> May 2024

Dear Councillors

You are summoned to the Annual Parish Council Meeting of Thursford Parish Council on Monday 20<sup>th</sup> May 2024 at the Conference Room, Thursford Exhibition at 7pm (**please note venue**)

*Kerry Harris*, Parish Clerk

## Agenda

1. Election of Chair – Sign Declaration of Office
2. Election of Vice Chair – Sign Declaration of Office
3. Welcome
4. To consider apologies and reasons for absence
5. To receive declarations of Interest and request for dispensations in any of the agenda items
6. To approve the Minutes of the Parish Council Meeting held on 18<sup>th</sup> March 2024
7. Matters arising on the Minutes (for information only), not included on the agenda
8. To note the Minutes from the Annual Parish Meeting
9. Open forum for Public Participation
  - i. Receive reports from NNDC Cllr Butofiker, NCC Cllr Aquarone
  - ii. Receive report from Police Beat Officer, if attending
  - iii. An opportunity for members of the public to raise questions or concerns
10. Planning Matters
  - i. To receive an update on current planning applications
  - ii. Planning Applications since the close of the agenda
  - iii. To receive an update on Lynden House - empty property on The Street
11. To Approve any Action on the Tyre Bundling Plant in the Parish of Fulmodeston with Barney
12. Financial and Governance Matters
  - i. To Agree the Internal Audit undertaken for y/e 31<sup>st</sup> March 2024
  - ii. To Agree the signing of the Exemption Certificate for 2023/24
  - iii. To Agree the Governance Statement for 2023/24 (AGAR Form 2)
  - iv. To Agree the Accounting Statement for 2022/23 (AGAR Form 2)
  - v. To note the dates of the Notice of Public Rights
  - vi. To Approve the Cashbook and Payments List
  - vii. To Approve the Asset Register
  - viii. To Approve the Insurance policy from 1<sup>st</sup> June – cost £214
  - ix. To Approve the Grant Application from SAV
  - x. To Approve purchase of an acrylic notice for the Village Green, maximum cost of £60
  - xi. To review charges for Thursford Cemetery
13. To Approve any action on the Village Green (pampas grass and tree planting)
14. To receive an update on the website
15. To receive an update on the Polling Station
16. To receive an update on Highways Matters
17. To request contributions for the Tablet before 22<sup>nd</sup> May
18. To note any correspondence
19. To note date of next meetings: Mondays 9<sup>th</sup> September and 18<sup>th</sup> November
20. Any Other Business – for information only
21. To close the meeting

Attached: Minutes (March meeting), Cashbook, AGAR form 2, Internal Audit, Asset Register, Grant Application, Cemetery fees