



THURSFORD PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 5th September 2016 at the Methodist Chapel

Present: Cllr J Bolam (Chairman), Cllrs V Cushing, N Jenkinson and Cllr Yerby.
NNDC Cllr A Green

5 members of the public, Di Dann Parish Clerk.

1. Welcome and to consider apologies and reasons for absence

Apologies were received and accepted from Cllr Pointer (away) and Cllr Ross (family).

2. Declarations of Interest by Councillors in any of the agenda items

The Chairman declared an interest in Item 8.2. He requested permission to speak on the item which was given.

3. Minutes of the Annual Parish Council Meeting held on 16th May 2016 to be approved

On a **PROPOSAL** by Cllr Yerby the Minutes of the meeting were **APPROVED** and signed by the Chairman.

4. Matters arising on the Minutes (for information only), not included on the agenda

4.1 Receive update regarding the track from Church Lane to the Church (Modification of the Definitive Footpath Map).

The Parish Clerk advised that following the May meeting evidence forms had been delivered to County Hall. Subsequent to that, further evidence forms were then obtained for MPV use of the track. Further evidence was awaited, for forwarding to NCC, including that from the Diocesan.

5. Close the meeting for Public Participation

Mr Moodie was concerned that the letter received from NCC and dated 1st August 2016, which had prompted the need to explore further MPV usage of the track had not been read and was the public aware of the actions of the parish council.

The Clerk advised that members of the Parish Council had been sent a copy of the letter and no further actions had been taken other than that agreed at the May meeting. She would keep Mr Moodie updated on progress. She felt the matter would take considerable time to be resolved. The Chairman advised that the Parish Council may have to call a special meeting to progress the matter rather than

wait for the November meeting.

5. Minutes of the Annual Parish Meeting and consider any action

The minutes were noted.

7. Highway and Footpath matters

7.1 Clarks Lane. The Chairman advised that Paul Bush, Contracts Manager from William Moorfoot Ltd. had met him on site to discuss the possibilities for improved drainage in the Lane. He would gather together a plan based on an improved drainage network in the adjacent field. It was then **AGREED** that a meeting should be held with the landowners to see what work could be done.

7.2 Parish Partnership Grant – Thursford Green sign on Walsingham Road . The Clerk was asked to obtain a price for the supply and installation of a sign similar to that recently erected in North Lane.

7.3 It was noted that the sign on the Melton Road end of Brick Kiln Road had been erected advising that the road was unsuitable for heavy vehicles.

7.4 Mr Markwell had kindly cut the perimeter footpath between Clarks Lane and the Church. It was hoped he might be able to do this once more. Cllr Yerby would ask him.

8. Correspondence

8.1 NNDC Boundary Commission response. The recent consultation concerning North Norfolk District Council and the number of elected members was noted. There was an intention to cut the members from 48 to 40 and change the ward boundaries. The objective of the Commission was to create wards where population numbers were equal. The potential changes to the Wensum Ward were explained by NNDC Cllr Green. The matter was noted

8.2 Refer attached correspondence list. This was noted

8.3 Other correspondence received since the close of the agenda

8.3.1 CPRE re new housing targets. The CPRE was looking for support to oppose the planned redevelopment in the countryside. This was noted

8.3.2 CPRE re Norfolk and Suffolk Devolution. A letter had been received encouraging people to respond direct to government concerning the matter of devolution. The CPRE considered this to be creating a new tier of government.

9. To discuss any planning matters

9.1 Planning Application Ref PF/16/1058 Removal of condition 4,5 and 6 re The Barn, Clarks Lane
There were no objections subject to no footprint increase of the property

9.2 Planning Application Ref PF/16/0971 Change of use of one and a half-storey unit of services holiday accommodation to one and a half-storey annex ancillary, Holly Lodge, 1 The Street.

Cllr Bolam explained the purpose of the application. He then left the room

Cllr Yerby requested views on the application. There were no objections.

9.2 Receive any other planning matters. There were none.

10 Financial Matters

10.1 Financial Statement for the period 17th May 2016 – 5th September 2016

The following payments were noted and on a PROPOSAL by Cllr Jenkinson **APPROVED**:

30th June Cheque No 442 £371 Sure Computers Cheque No 443 £935 Contribution to St Andrews; Cheque No 444 £15.43 NNDC (printing June Tablet); Cheque No 445 £32.49 NNDC (printing Open Gardens map); 4th September Cheque No 446 Ladywell Accountancy Services £40.00 (PAYE work 2013/14 and 2014/15; 30th September Cheque No 447 D Dann Clerks Salary for quarter to 30th September £129.90; Cheque No 448 HMRC £32.60; 5th September Cheque No 449 D Dann Expenses to 31st August £159.87; Cheque No 450 S Jenkinson plants and Compost ££19.84

A Bank reconciliation circulated advised a total balance of £8683.96 on 15th August 2016

Renewal of the NorfolkALC membership would not be considered pending a reply concerning legal advice (a service advertised by ALC).

10.2 Note conclusion of the 2015/16 External Audit. The conclusion of the Audit had been advertised.

10.3 Matters relating to the Transparency Grant. The Clerk would need to spend a while with the Website Manager Mr. Sheinberg to update the site to meet with the requirements of the Code. Mr. Sheinberg would then forward an account to the Council.

11. Items for inclusion on the September Therefore Tablet (going to print 6th September)
including update on the St Andrews project.

Cllr Yerby advised that Open Gardens had raised £26500 with £700 going to the Chapel and the balance to St. Andrews. This money had been used to pay the outstanding for the electrical work in Phase 2 of the redevelopment project. He had thanked the Museum for their valuable contribution to Open Gardens.

The Church had had some works identified following the quinquennial inspection. Some tiles had slipped and gutters needed to be cleared. This work had been undertaken by Hendry's. He would be looking into the repair of the glass of the window on the east side.

Events planned in the church included a Harvest Supper on Thursday 15th September, a Choral Evening on 16th October; a Carol, Concert; a Christmas Day Service at 11.00 a.m.; Monthly services were taking place on the 2nd Sunday of the month.

1st October McMillan Coffee Morning at Wisteria Cottage

12. Items for inclusion on the next Council agenda

The use of a banner on the green to advertise this, would be considered at the next meeting.

The planting of an oak memorial tree in the village would also be considered at the next meeting

13. To note the date of the next meeting

Set the date for a Litter Pick This was Sunday 16th October meet at Holly Lodge.

Monday 14th November 2015 (Budget Meeting), Proposed dates for 2017: Monday 30th Jan;
27th Mar; 15th May; 4th Sept; 13th Nov

There being no further business the meeting closed at 8.15 p.m.

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Chairman

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Date