



# THURSFORD PARISH COUNCIL

Parish Clerk and RFO : Di Dann  
Fern Hollow, 5 Balls Lane, Thursford, Fakenham, Norfolk  
Tel 01328 878196 e mail didann@outlook.com

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Dear Councillors

9<sup>th</sup> May 2019

You are summoned to the Annual Parish Council Meeting of Thursford Parish Council on Monday 13<sup>th</sup> May 2019. The meeting will follow the Annual Parish Meeting which starts at 7.00pm in the Methodist Chapel.

Councillors to note that Declaration Forms **must be signed before the meeting starts.**

**Di Dann, Parish Clerk**

## A G E N D A

- 1. Election of Chairman, declaration of acceptance of office**
  
- 2. Election of Vice Chairman**
  
- 3. Welcome and to consider apologies and reasons for absence**
  
- 4. Declarations of interest, requests for dispensations by Councillors**
  
- 5. Minutes of the Parish Council Meeting held on 25<sup>th</sup> March 2019** be approved
  
- 6. Matters arising on the Minutes** (for information only), not included on the agenda:  
Item 10 (Page 81) WW1 project – receive update
  
- 7. Public Participation**
  - 7.1 Receive NCC and NNDC Cllrs reports
  - 7.2 An opportunity for members of the public to raise questions or concerns
  - 7.3 Police report, if attending
  
- 8. To discuss any planning matters**
  - 8.1 To note Planning Application 18 Station Road withdrawn
  - 8.2 Equestrian Centre
  - 8.3 To note draft Local Plan consultations

## **9. Correspondence**

- 9.1 Refer attached correspondence list
- 9.2 Other matters received since close of agenda

## **14. Financial and Governance Matters**

- 14.1 Agree the Financial Statement 26<sup>th</sup> March – 13<sup>th</sup> May 2019 (attached)
  - 14.1.1 Annual Insurance Renewal
  - 14.1.2 Donation to the St Andrews Project
- 14.2 Note Internal Audit undertaken for the y/e 31<sup>st</sup> March 2019
- 14.3 Agree to the signing of the Exemption Certificate for 2018/19
- 14.4 Agree the Governance Statement for 2018/19 (AGAR Part 2)
- 14.5 Agree the Accounting Statement for 2018/19 (AGAR Part 2)
- 14.6 Confirm eligibility for the General Power of Competence (GPC)

## **15. Update on St Andrews re-development project**

**16. To note the date of the next meetings** Monday 3<sup>rd</sup> Sept; 12<sup>th</sup> Nov (Budget Meeting)

**17. Close the meeting for a confidential item (Personnel matter)**

**18. Receive resignation of Clerk. Discuss vacancy**

Attached: Minutes , Cash Book, Annual Accounts, Correspondence list