

THURSFORD PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 29th January 2018 at the Methodist Chapel at 7.00 p.m.

Present: Cllr J Bolam (Chairman) to Item 12.2, Cllrs V Cushing, N Jenkinson, K Plumbly, G Pointer, C Ross and Cllr Yerby.

NNDC Cllr A Green

1 member of the public, Di Dann Parish Clerk.

1. Welcome and to consider apologies and reasons for absence

NCC Cllr S Aquerone had sent his apologies.

2. Declarations of Interest and requests for dispensations by Councillors

There were none.

3. Minutes of the Parish Council Meeting held on 13th November 2017 to be approved

On a **PROPOSAL** by Cllr Yerby the minutes were **AGREED** and signed by the Chairman.

4. Matters arising on the Minutes (for information only), not included on the agenda.

Item 7.1.2. Linden, The Street. An e mail had been received on 5th December from the Enforcement Team Leader Mr Abe, to advise that the owner had been given until mid-January to submit a relevant planning application otherwise NNDC would commence compulsory purchase action. There was no further update. It was noted that some work had been done on site to remove tree roots to enable hedge planting between the property "Linden" and its neighbouring property.

5. Close the meeting for Public Participation

Receive reports

5.1 NNDC Cllr Green Cllr Green advised that the NNDC Budget meeting was on 5th February. She had recently had one request for a Food Waste Bin and was looking into the matter.

5.2 NCC Cllr Aquerone had forwarded a report in which he said that NCC had recently made the decision to increase members' allowances and at the same time cut mobile libraries, bus subsidies and road gritting. He would be returning his additional allowance into a community fund to benefit projects in his electoral division.

6. Community Housing Fund

Th Clerk advised that there had been a working party meeting at the beginning of January with the NNDC Housing Enabling Officer and colleague, the Parish Council Chairman, landowner and the Clerk to discuss the possibility of progressing a community led building project providing housing for local people on land along North Lane.

The matter had then been taken back to the landowner's family for consideration, and more time was required by the landowners for consideration of the project.

The project could have benefits in that it would provide homes for local people and a small source of income for the parish.

7. Correspondence

7.1 Refer attached correspondence list.

7.1 Thursford Collection. It was noted that the complaint received concerned the fence erected by the Thursford Collection and car parking. It was noted that there was a proposed additional car park for the Collection adjacent to the Museum.

7.2 Correspondence received since the close of the agenda:

7.2.1 NCC Thursford Restricted Byway 10 Modification Order. A letter had been received advising that the Public Rights of Way had now been added to the Map. The Parish Council would receive this as a hard copy.

7.2.2 Invitation to the "In Good Company" Summit on Friday 23rd February. This was an event to support the alleviation of loneliness in rural areas.

7.2.3 Complaint regarding gritting routes. The Clerk was asked to investigate the lack of road gritting along North Lane and Walsingham Road. It appeared to have stopped. It was considered vital particularly during Show time.

7.2.4. Police Connect. Cllr Jenkinson advised that Homewatch was now known as Neighbourhood Watch and there was a regular police newsletter to support this, called Police Connect.

8. To discuss any planning matters

8.1 Planning Application Ref PF/18/0118 8 Clarks Lane. Pitched roof to replace existing flat roof to part of the dwelling. There were no objections.

9. Update on St Andrews Re-development project.

Cllr Yerby advised that the Architect had now passed the matter to Quantity Surveyors who were expected to report back shortly on costings for the various aspects of the project.

10. Receive items for the Thursford Tablet (February edition)

It was noted that this would be published at the beginning of February.

11. Clerk to advise procedures to follow concerning the Council vacancy

Cllr Bolam had resigned as he was leaving the village. The vacancy would need to be advertised for a period of 14 days. If 10 parishioners requested an election this would take place in April, otherwise the vacancy would be advertised as a co-option. The co-option would be an item on the March

agenda and people interested in being co-opted could attend the March meeting. Once co-opted and declaration forms were completed they could commence immediately. Cllr Yerby advised that he knew of one person who was interested in standing.

Members thanked Cllr Bolam for his work as Chairman over the last 10 years. He would be greatly missed.

12. Financial and Governance Matters

12.1 Financial Statement for the period 13th November - 29th January 2018 (attached)

Receipts: NSI Interest for 2017 £ 33.64

Payments made since the November meeting: 5th December Cheque No 486 Dessol (arranged by C Rheinberg) Website Hosting £120.00; Cheque No 487 Replacement Cheque for the Methodists Use of the Chapel in 2017 £65.00; 27th December Cheque No 488 Community Heartbeat Trust Replacement Defibrillator Battery £282.00; Cheque No 489 Fenland Farm Partnership Grass Cutting 2017 £924.00

There were no additional payments to be made that evening.

Bank Reconciliation at 14th January 2018: In Barclays Community Account £894.02 and NSI Account £7318.48 Total £8032.50

12.2 Confirm appointment of the Internal Auditor for 2017/18. The Clerk advised that Stella Andrew was willing to undertake this task for a payment of £40. It was **AGREED** that Mrs Andrew should be asked to do this. Mr Summerlee who had undertaken the task last year was moving to Norwich.

The Chairman, Cllr Bolam left the meeting

Cllr Yerby advised of his interest in this matter as a member of the PCC.

12.2 Grounds Contract (April 2018 – 21)

There were 2 quotations. On a **PROPOSAL** by Cllr Ross it was **AGREED** to offer the contract to Mr Bolam. The Clerk would speak to Mr Bolam about the level of the public liability which he held.

13. Date of the next meeting as March 26th 2018, and items for the agenda

Clerk to make enquiries concerning the refurbishment of the BT Box.

Noted that the Village Litter Pick would be held during a week – commencing 3rd February

Following meetings in 2018: May14th, Sept 3rd, Nov 12th

There being no further business the meeting closed at 8.05 p.m.

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Chairman

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Date

